

# RoRo Car Shipping Preparation Checklist

## Step 1 – Complete Required Documentation

- ☐ **Importing into Australia:** Vehicle Import Approval (VIA), Customs Declaration, Biosecurity Clearance.
- ☐ **Exporting from Australia:** Vehicle Export Declaration, Bill of Lading, Destination Approvals.
- ☐ Double-check all VIN, make, model, and condition details.
- ☐ Keep **copies of all documents** for reference.

## Step 2 – Biosecurity Deep Clean

- ☐ Ensure **thorough cleaning** of undercarriage, engine bay, and wheel wells.
- ☐ Remove all soil, seeds, or organic matter.
- ☐ Consider **professional steam-cleaning** to meet biosecurity standards.

## Step 3 – Remove Personal Items & Loose Accessories

- ☐ Remove all **personal belongings** (documents, electronics, tools, luggage).
- ☐ Detach or secure **loose parts** (roof racks, spoilers, trims).
- ☐ Check that **nothing remains in glove box, boot, or seats**.

## Step 4 – Check Vehicle Condition & Fluids

- ☐ Fuel tank **no more than ¼ full**.
- ☐ Inspect for **oil, brake, coolant, or fuel leaks**.
- ☐ Document **vehicle condition with dated photos** for insurance purposes.

## Step 5 – Disable Alarms & Secure Features

- ☐ Deactivate all **vehicle alarms**.
- ☐ Secure or remove any **aftermarket electronics or accessories**.
- ☐ Check **doors, windows, mirrors, and convertible tops** are properly closed.

## Step 6 – Final Inspection & Handover

- ☐ Verify **all documentation is complete** and accessible.
- ☐ Lock doors and secure **spare tires, tools, and equipment**.
- ☐ Ensure vehicle is in **drivable condition** unless declared non-running.
- ☐ Take a **final set of photos** before handover.

## Extra Tips

- ☐ Schedule vehicle **delivery to port early** to avoid delays.
- ☐ Confirm **insurance coverage** for transit.
- ☐ Review **destination country regulations** if exporting.
- ☐ Keep **emergency contact info** for your RoRo freight forwarder.